## **Retake Policy**

- Only major grades are eligible for a retake.
- A student will be allowed **one** opportunity to retake an exam if he/she completes all the following: Attend necessary tutorials, complete necessary homework, and/or complete test corrections.
- Retakes will only be given on designated days.
- If a student misses the retake date, he/she will not be given a second opportunity.
- Retake must be completed within the designated deadline.
- Retake dates are to be scheduled by the teacher and announced in class.
- Retakes are for grades below 70.
- Retakes are capped at 70.